

# INTEGRITY POLICY

Pausit AB ("The Company"), corporate identity number 556690-8132 Älvtomtagatan 12, 703 42 Örebro safeguards personal integrity and ensures that your personal data is processed correctly, ie only for intended purposes and protected against unauthorized access. All processing of personal data takes place in accordance with the Data Protection Regulation (GDPR).

## 1. Pausit software

Pausit software collects usage data on the licensed user's own computer where it is stored locally. The purpose of this data is to enable the user to track their own progress. The company has no access to this data.

The personal data that is processed centrally by the Company has the purpose of completing finances, support and licensing matters: For legal persons, contact information about the organization's contact person (s) is stored and for private customers names, social security numbers and contact information are stored.

Data sent encrypted over the internet is license-related and only for the purpose of managing the unique subscription and does not contain any personal data.

## 2. Collection of personal data in contacts with us

When you send e-mail to us or use our contact forms on the website, we save your contact information for the purpose of completing our dialogue and we save your information such as e-mail address and possible telephone number until the purpose of our dialogue is fulfilled and a maximum of one year thereafter.

When you have requested a quote from the Company and are not yet a customer, the quote is saved for two years together with contact information for the person who requested the quote. The e-mail address provided is likely to receive newsletters from us for the purpose of disseminating knowledge about the Company and its products. Unsubscribe is possible in every newsletter.

## 3. Storage of personal data when you are a customer of ours and time thereafter

When you have entered into a license agreement with us, we store personal data in accordance with point 1 above.

If your agreement terminates, we save personal information to contact persons for a maximum of three years in order to fulfill any warranty and complaint matters and to be able to market relevant products.

You can request that the marketing be terminated at any time by contacting us.

## **4. Recipients of data, personal data assistants**

### **4.1 Service providers and resellers**

We share personal information about our customers with our resellers. We may also share your personal information with companies that provide services to us, e.g. to handle newsletters or provide certain systems. These companies may only process your personal data in accordance with our express instructions and may not use your data for any other purpose. It is written in agreements with our service providers.

### **4.2 Other recipients**

We may transfer your personal data to other recipients, e.g. authorities, if required by us by law.

If all or part of our business is sold or integrated with another business, your personal information may be disclosed to our advisers, potential buyers and their advisers and passed on to the business' new owners for the purpose of completing the original agreement.

## **5. Use of Cookies**

Our website uses so-called cookies in order to improve your user experience and to give you as a visitor access to certain functionality. There may also be "third-party" cookies for the purpose of collecting general statistics and targeting our marketing. Our cookies do not store information such as names and personal information.

### *Turn off cookies*

If you do not accept the use of e.g. third-party cookies on our website, you can change your settings in the browser so that no cookies are stored on your computer. We refer to your browser's user manual for further instructions. Keep in mind that some features may not work properly if you completely disable the use of cookies.

## **6. Your rights**

You have the right to request access to and correction of your personal data from the Company. You also have the right in certain cases to request a restriction of the processing that concerns you, to object to the processing and to have certain information deleted.

You also have the right to obtain the personal information that concerns you and that you have provided to the Company.

Contact information: If you have questions about our handling of personal data, or want to exercise your rights, you are welcome to email us at [info@pausit.se](mailto:info@pausit.se)